

Report of	Meeting	Date
Head of Governance	Council	1 April 2014

## MARKET WALK STEERING GROUP: TERMS OF REFERENCE

### PURPOSE OF REPORT

- To inform members of the intention to establish the Market Walk Steering Committee as a working group and to present terms of reference for approval.

### RECOMMENDATION(S)

- That Council agree to the establishment of the Market Walk Steering Group.
- That the Terms or Reference for Market Walk Steering Group appended to this report be adopted.

Confidential report Please bold as appropriate	Yes	No

### CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	X	A strong local economy	
Clean, safe and healthy communities		An ambitious council that does more to meet the needs of residents and the local area	X

### MARKET WALK STEERING GROUP

- The Market Walk Steering Committee was established when the Council were investigating the purchase of the Market Walk shopping centre. Following the decision by Council to purchase the centre, the Steering Committee decided to recommend to Council that the group continue. It was felt a benefit to continue the group to develop the understanding of the members of the group which in turn would provide a more analytical environment to consider the information brought to them.
- The purpose of the working group would be to receive periodic management information for the shopping centre, to receive proposals for its improvement and to make recommendations to Council.
- It is proposed that the working group would meet as required, and have a membership make up as per the steering committee, with 3 members from the administration and 2 members from the main opposition party. There would however for the working group be provision for the attendance of observer councillors to attend the meetings. As with the steering committee membership of the working group would be set by full council on nomination by the groups.
- The working group would have no decision making powers.
- In accordance with the wishes of the Members of the steering committee the attached Terms of Reference have been drafted.

## IMPLICATIONS OF REPORT

10. This report has implications in the following areas and the relevant Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

## COMMENTS OF THE STATUTORY FINANCE OFFICER

11. There are no financial implications within this report.

## COMMENTS OF THE MONITORING OFFICER

12. There are no legal implications in this report.

Chris Moister  
Head of Governance

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Chris Moister	5160	24 March 2014	***